



# HOSPICE NUTS & BOLTS May 18 and 20, 2021

**A Virtual, Intensive 2-Day Program  
for Hospice Clinicians and Leaders**

**Hospice Nuts and Bolts** is unlike any Hospice 101 or 201 class you have ever attended. This is a virtual, intensive 2-day program presented by Corridor and offered in partnership with The Association for Home & Hospice Care of North Carolina and The Missouri Alliance for Home Care. The program is designed to reinforce the regulatory and compliance components of hospice for all clinicians and individuals in leadership positions in hospice organizations. Association Members may attend this course at the discounted rate of \$ 299.00 per person. Physical course materials and a questionnaire will be sent to registrants in advance, so please register early!



**Continuing Education:** This activity is eligible for 13.0 nurse contact hours. The Association for Home & Hospice Care of North Carolina is approved as a provider of nursing continuing professional development by the North Carolina Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.



## ABOUT THE PROGRAM

This program, developed and taught by Corridor, covers the Conditions of Participation in detail, including the Medicare benefit from a clinical perspective including eligibility, recertification, what is covered and what is not, levels of care, revocation, discharge and transfer. Throughout the program focus is placed on documentation throughout the continuum of care, including documentation regarding eligibility, levels of care, symptom management and the Local Coverage Determinations (LCDs). In addition, the Comprehensive Assessment and the “rules” surrounding the Plan of Care. Significant focus will be placed on the interdisciplinary team (IDT) including their form and function and the IDT meeting. Facility based care is also highlighted in this program to assist in understanding the importance of care coordination and both the hospice and the facility responsibilities.

Quality Assessment Performance Improvement will be covered in detail, including how QAPI and corporate compliance work hand in hand. Compliance and all aspects of compliance and risk will be covered, including details on enforcing agencies.

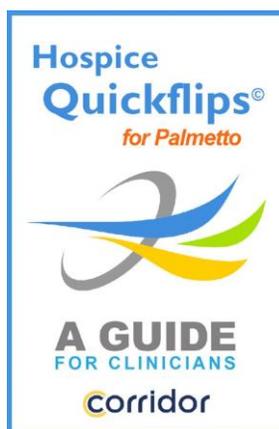
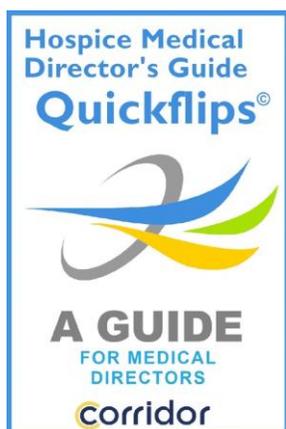
Objectives of Hospice Nuts and Bolts:

1. Understand the basics related to the Hospice Conditions of Participation
2. Define key components of the Medicare Hospice Benefit
3. Identify documentation requirements regarding:
  - Eligibility
  - Comprehensive assessment
  - Recertification
  - LCDs
  - Plan of Care
4. Understand the form and function of the IDT
5. Describe the QAPI program and how it is related to Corporate Compliance
6. Identify areas of Risk and the entities that enforce compliance

**Register before May 10 to ensure timely delivery of a hard copy of Hospice Quickflips or Hospice Medical Director’s Guide Quickflips.**

Attendees who register after May 10 will still receive the hard copy, but we cannot guarantee it will arrive before the workshop.

***\*Note: Missouri Participants will receive Hospice Quickflips for CGS.***



## ABOUT THE PRESENTERS

### **Sharon Seaton, RN BSN CHPN HCS-O HCS-D**

Sharon Seaton has 34 years of varied Home Health and Hospice experience in clinical and senior management, as well as experience in compliance in both for-profit and non-profit organizations. Her focus has been on quality, compliance, and education.

As an Executive Director her organization was awarded the "Hospice of the Year" designation for growth and quality scores. She also was the recipient of a Rotary International grant for rural hospice care. She has also worked as a Quality Assurance Reviewer for Home Health coding, OASIS and Hospice Coding Services. Currently, she is a Clinical Product Development Specialist at Corridor. Sharon has been a featured speaker at conferences across the U.S. showcasing both Hospice and Home health coding and compliance.



### **Rebecca Crane, PhD, MSN, RN, CHPN, CHC**

Dr. Crane has more than 45 years of experience in nursing including more than 18 years in senior management for home health and hospice agencies. Dr. Crane offers expertise in home health and hospice management including: staff development and education, personnel management and professional accountability, fiscal responsibilities, regulatory compliance, documentation standards and best practice and with specialty in compliance and quality assurance performance improvement (QAPI). Rebecca also spent several years as an Indiana State Surveyor for Home Health and Hospice agencies conducting state and Federal initial, license renewal, and complaint audits. She is personally a Certified Hospice & Palliative Nurse believing strongly in the value of becoming an expert in the field.

During this long career span, Dr. Crane has continued to pursue higher education beginning as a Licensed Practical Nurse, and continuing through Associate, Bachelor, and Master programs to the current status of a doctoral degree in Nursing Education. Over the past nine years, Rebecca has been teaching in a BSN program at Indiana Wesleyan University. Education has featured largely in her management positions in both home health and hospice. Last year, Dr. Crane became Certified in Healthcare Compliance (CHC).



# Day One - May 18, 2021

---

## Session 1 *(times shown are CST)*

**7:15 - 7:30am** Introductions

**7:30 - 8:45am** The Hospice Medicare Benefit

- Philosophy of the Hospice Benefit
- Core Services
- Determining What is Covered
- The Hospice Physician
- Levels of Care
- Election of Benefit and Certification

**8:45 - 9:00am** Q&A/Break

**9:00 - 10:15am** Conditions of Participation: Subpart C

- Patient Rights
- Initial and Comprehensive Assessment
- Coordination of Services
- Introduction to the IDT
- Top 10 Survey Deficiencies

**10:15 - 11:15am** Facility Based Care

- Coordination of Care
- The POC and Documentation
- Visit Reporting
- The Companion Rule: Roles and Responsibilities
- Relationship Building
- The Inpatient Unit and GIP

## Session 2 *(times shown are CST)*

**12:15 - 1:15pm** IDT and The Plan of Care

- Barriers to Effective IDT Meetings
- The Care Planning Process
- Meeting Agenda: Roles and Responsibilities
- Individualizing the POC
- The Role of the Hospice Physician

**1:15 - 1:30pm** Q&A Break

**1:30 - 2:30pm** Define Group Work/Break-Out Session Project (Breakout)

**2:45 - 3:30pm** Reconvene as a group.

- Discuss Group Project Findings/Share Individual Group Work
- Final Q&A



# Day Two - May 20, 2021

---

## Session 3 *(times shown are CST)*

### 7:30 - 9:00am Making the Case for Eligibility

- Medical Record Review and ADRs
- Documentation and Demonstrating Eligibility
- The Local Coverage Determination Guidelines
- Supporting Prognosis: Making the Case Every Time
- Assessment Prompts
- Documenting Pain
- Ongoing Eligibility
- Service Intensity Add-On
- Discharge and Revocation

### 9:00 - 9:15am Q&A Break

### 9:15 - 10:15am Coding and Documentation

- What is Diagnosis Coding and Why is it Important
- Why Accurate Coding is Essential
- Ensuring Your Comprehensive Assessment Gathers the Necessary Information for an Accurate Claim
- Terminal Diagnosis and Related Conditions
- Prohibited Codes

### 10:15 - 11:00am Proof of Excellence: Hospice Quality Reporting and QAPI

- QAPI in the Age of Public Reporting
- HQRP: What You Need to Know
- The HIS and HOPE Assessment
- Building a Culture of Compliance

## Session 4 *(times shown are CST)*

### 12:00 - 1:15pm Risk Areas for Hospices

- Pre-payment and Post-payment Reviews
- Government Oversight
- Hospice Compliance and Managing Risk

### 1:15 - 2:00pm Creating a Culture of Eligibility

- Review of Eligibility
- Review of Medical Record of Physician Documentation
- Supporting Detailed Documentation by the Hospice Medical Director and Attending Physician

### 2:00 - 2:15 Break

### 2:15 - 3:00pm Creating a Culture of Eligibility (Group activity using Quickflips)

### 3:00 - 3:30pm Reconvene After Group Activity

- Final Q&A



# Hospice Nuts and Bolts

## A Virtual 2-Day Intensive: May 18 and 20, 2021

### Registration Form

Registration fees cover one individual and one continuing education (CE) certificate (if applicable).  
Multiple site participation from individuals within your agency will require separate registration.

**\*If paying by credit card please mail or fax your registration form for security reasons\***

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_

**Check**     **Credit Card**

Name as it appears on card \_\_\_\_\_

CC# \_\_\_\_\_  Visa     MC     Discover     Am. Express

Billing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Exp. Date \_\_\_\_\_ CVC/CVV (3- or 4-digit code) \_\_\_\_\_ Signature \_\_\_\_\_

Hospice Nuts Bolts-W

### Registration Fees:

**3% discount if paying by check**

**MAHC Members**—\$299.00 Check/\$309.00 Credit Card

**Non-Members**—\$598.00 Check/\$618.00 Credit Card



#### Mail Registration & Payment to:

Missouri Alliance for HOME CARE

2420 Hyde Park, Suite A

Jefferson City, MO 65109

Phone: (573) 634-7772 Fax: (573) 634-4374

abby@mahcmail.org

**TOTAL AMOUNT ENCLOSED** \_\_\_\_\_

**Cancellations:** Refunds will NOT be issued for cancellations received May 12, 2021 or after and non-paid registrations will be billed full conference price. Cancellations received prior to May 12, 2021 will receive a 90% refund.

**Registration Fee:** The registration fee covers one individual and one continuing education (CE) certificate (if applicable). Multiple site participation from individuals within your agency will require separate registration. For example: if your agency has paid for 1 participating registration but 3 people from your agency would like to attend and receive CE credit, your agency will need to pay a separate registration fee for all 3 participants. In addition, if your agency has sent in 1 registration but 3 people from your agency register through the Zoom link, your agency will be invoiced the registration fee for the additional 2 registrations. The handouts will be sent to the email address you provide. Please feel free to provide an additional email address as a backup.

**Confirmation:** Prior to the webinar, a Zoom link will be e-mailed to you. You will need to register through this link to attend the webinar. After registering via Zoom, you will receive a confirmation email which will include a join link to access the webinar, a dial-in number and an access code to listen in via telephone. You will also be sent any pertinent handouts if available.

**Please note for Continuing Education:** This activity is eligible for 13.0 nurse contact hours.

The Association for Home & Hospice Care of North Carolina is approved as a provider of nursing continuing professional development by the North Carolina Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.